

To: Members of the Cabinet

Date: 20 October 2014

Direct Dial: 01824712589

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Dear Councillor

You are invited to attend a meeting of the **CABINET** to be held at **10.00 am** on **TUESDAY, 28 OCTOBER 2014** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS (Pages 5 - 6)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 7 - 14)

To receive the minutes of the Cabinet meeting held on 30 September 2014 (copy enclosed).

5 AWARD DECISION FOR THE DENBIGHSHIRE HIGHWAYS AND CIVIL ENGINEERING CONTRACTOR FRAMEWORK AGREEMENT (Pages 15 - 24)

To consider a report by Councillor David Smith, Lead Member for Public Realm (copy enclosed) seeking Cabinet's authorisation for officers to use the recently developed Denbighshire Highways and Civil Engineering Contractor Framework Agreement for works up to the value of £125k per contract.

6 FINANCE REPORT (Pages 25 - 38)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance and Assets (copy enclosed) detailing the latest financial position and progress against the agreed budget strategy.

7 CABINET FORWARD WORK PROGRAMME (Pages 39 - 42)

To receive the enclosed Cabinet Forward Work Programme and note the contents.

PART 2 - CONFIDENTIAL ITEMS

EXCLUSION OF PRESS AND PUBLIC

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following items of business because it is likely that exempt information as defined in paragraph 14 of Part 4 of Schedule 12A of the Act would be disclosed.

8 LAND AT THE REAR OF THE FOER YSBYTY H M STANLEY HOSPITAL, UPPER DENBIGH ROAD, ST. ASAPH (Pages 43 - 52)

To consider a confidential report by Councillor Julian Thompson-Hill, Lead Member for Finance and Assets (copy enclosed) recommending disposal of the land as detailed within the report.

9 DYSERTH - MELIDEN ROAD - LAND LOCATED OFF THE A547, ADJACENT TO VOEL COACHES (Pages 53 - 62)

To consider a confidential report by Councillor Julian Thompson-Hill, Lead Member for Finance and Assets (copy enclosed) recommending disposal and transfer of land as detailed within the report.

MEMBERSHIP

Councillors

Hugh Evans
Julian Thompson-Hill
Eryl Williams
Bobby Feeley

Hugh Irving
Huw Jones
Barbara Smith
David Smith

COPIES TO:

All Councillors for information
Press and Libraries
Town and Community Councils

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LOCAL GOVERNMENT ACT 2000

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a *member/co-opted member of
*(*please delete as appropriate)*

Denbighshire County Council

CONFIRM that I have declared a ***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-
*(*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)**

Signed

Date

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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CABINET

Minutes of a meeting of the Cabinet held in Conference Room 1a, County Hall, Ruthin on Tuesday, 30 September 2014 at 10.00 am.

PRESENT

Councillors Hugh Evans, Leader and Lead Member for Economic Development; Bobby Feeley, Lead Member for Social Care, Adult and Children's Services; Hugh Irving, Lead Member for Customers and Communities; Huw Jones, Lead Member for Leisure, Youth, Tourism and Rural Development; Barbara Smith, Lead Member for Modernising and Performance; David Smith, Lead Member for Public Realm; Julian Thompson-Hill, Lead Member for Finance and Assets and Eryl Williams, Deputy Leader and Lead Member for Education

Observers: Councillors Ray Bartley, Richard Davies, Martyn Holland, Huw Hilditch-Roberts, Dewi Owens, Arwel Roberts, David Simmons and Joe Welch

ALSO PRESENT

Chief Executive (MM); Director of Social Services (NS); Heads of Service: Legal, HR and Democratic Services (GW), Finance and Assets (PMc), Education (KE), Customers and Education Support (JW); Public Protection Manager (EJ); Manager – Corporate Programme Office (KA); Corporate Improvement Officer (NK), and Committee Administrator (KEJ)

1 APOLOGIES

There were no apologies.

2 DECLARATION OF INTERESTS

Councillors Richard Davies, Huw Hilditch-Roberts, Huw Jones, Martyn Holland, Dewi Owens, David Simmons, Julian Thompson-Hill and Joe Welch declared a personal interest in Agenda Item 5.

3 URGENT MATTERS

No urgent matters had been raised.

4 MINUTES

The minutes of the Cabinet meeting held on 29 July 2014 were submitted.

RESOLVED that the minutes of the meeting held on 29 July 2014 be approved as a correct record and signed by the Leader.

5 HOME TO SCHOOL TRANSPORT ELIGIBILITY POLICY

Councillor Eryl Williams presented the report seeking Cabinet approval to implement pick up points for secondary school pupils and clarify the existing policy.

Some background to the report was provided together with an explanation of the consultation process and timescales for implementation. Councillor Williams thanked respondents to the consultation for their input. All responses had been carefully considered and the main issues raised had been covered within the report.

Cabinet considered the implementation of central pick up points for secondary school pupils which would generate savings of around £272k and noted that feedback had been largely positive providing relevant risk assessment processes were in place. Cabinet also focused their attention on the outcome of enforcing the new policy to remove historic anomalies in the eligibility process together with the concerns raised as part of the consultation process, recognising it was an extremely complex issue. Consequently members asked questions and sought assurances regarding particular issues raised in order to satisfy themselves that the proposals contained within the report represented the best way forward.

Key areas of discussion focused on the following –

- it was acknowledged that any savings generated by implementing central pick up points would only address the existing overspend in the school transport budget and would not take effect until September 2015 – in light of the current financial situation other non statutory areas of the policy would likely be subject to review in future
- it was explained that anomalies had been created over a number of years due to the lack of clarity in the policy with officers having taken a pragmatic and reasonable approach to requests but the escalating costs and lack of clarity necessitated a review to address those issues – members acknowledged there was a need for a clear and concise policy to ensure a consistent approach across Denbighshire and parity for all pupils
- officers explained that eligibility for free school transport was calculated from home to school using classified roads – it was acknowledged that the most direct route may not be used to transport pupils depending upon the number and location of other pupils to be transported and taking into account the safest route, hence the anomaly whereby the pick up point for pupils may be closer to a different school than the one they were attending – there may be occasions when it was more cost effective for transport to be provided to an alternative school and the right to apply discretion in those particular circumstances had been included within the policy
- members noted the concerns of parents in the Saron area whose children would be particularly affected by strict enforcement of the policy and although the possibility of feeder schools was raised it was acknowledged that eligibility was calculated from home to school as opposed to school to school and it would not be lawful to make an exception to the policy for one particular school or area
- the list of pick up points within the draft policy were only indicative at this stage and would be subject to risk assessments undertaken in line with the Learner Travel (Wales) Measure – officers provided specific details of the risk assessment process and provided assurances that the road between Saron

and Cyffylliog (which had been subject of specific concern) would not be used by school buses and subject to a risk assessment for taxis

- there was support for the recommendation to continue to provide free transport for existing pupils affected to prevent disruption to their education whilst acknowledging that the transition period would last a number of years and result in disparity during that time, particularly for siblings
- concessionary transport would be permitted for one year for those pupils who chose not to attend their nearest suitable school subject to surplus places being available and a reasonable charge to cover administration costs
- a number of consultation responses related to Welsh Medium provision and the view that category 1 schools should be treated as the only Welsh medium option when assessing eligibility for transport – the current policy included category 1 and 2 schools and therefore such a change would have a significant impact on future roll numbers and transport costs. It was recommended that the language categorisation in all schools be reviewed and officers reported upon the categorisation process and delivery of the curriculum – Cabinet agreed that a timescale should be applied to this process
- the consultation process had been considered by scrutiny who found that although the consultation could have been more thorough it was unlikely that any new issues would have emerged – officers agreed to look into the omission of Gwynedd County Council from the list of stakeholders and rectify the matter
- officers acknowledged that parents should be made aware of free school transport eligibility at an early stage in order for them to make informed choices and advised that where alternative provision would prove more cost effective than stated in the policy each case would be considered on its own merits.

The Chair of Communities Scrutiny Committee, Councillor Huw Hilditch-Roberts provided an overview of the scrutiny debate of the issues and their findings which had been summarised in paragraph 8.2 of the report. He also highlighted the need to widen the scope of future reviews of school transport provision.

Councillor Joe Welch reported that his ward would be particularly affected by the strict application of the policy and highlighted his concerns in that regard. He opposed the hard line approach to implementing the policy and reported upon research he had undertaken into policies adopted by other Welsh local authorities. Consequently he asked that consideration be given to tailoring the policy to best meet the needs of individual communities in the county which he believed would still generate savings in the school transport budget.

Cabinet considered that although a particular approach may be beneficial to one locality it would not be the best approach for the county as a whole. However in light of the concerns raised it was agreed that an impact review of the policy be undertaken following its implementation.

RESOLVED that Cabinet –

- (a) agrees to amend the existing policy to introduce central pick up points for all secondary school pupils;

- (b) *notes the full policy in Appendix 1 to the report which in summary will provide free transport to the nearest suitable secondary school from a designated pick up point;*
- (c) *allows existing secondary school pupils to continue to access free transport for the remainder of their existing statutory school life from a central pick up point;*
- (d) *notes there is no change to transport for primary school pupils;*
- (e) *agrees that the recommendations above be implemented immediately in accordance with the Council's call in procedure rules contained in the constitution in light of the circumstances set out in paragraph 4.1 of the report;*
- (f) *requests that the Welsh in Education Strategic Group review the language categorisation of all schools during the autumn term and present a report to Scrutiny in early spring 2015, and*
- (g) *an assessment of the impact of the review of the policy be conducted and presented to Scrutiny at the end of the first year of implementation.*

6 FOOD HYGIENE RATING (WALES) ACT 2013 - DELEGATED AUTHORITY

Councillor David Smith submitted the report recommending additional delegated powers for the Head of Planning and Public Protection under the Food Hygiene Rating (Wales) Act 2013.

The granting of delegated powers would enable enforcement of the legislation and allow those statutory duties under the Act to be discharged. It was confirmed that the Food Hygiene Rating System sticker should already be displayed at food business premises. The Leader paid tribute to the work of the Food Safety Team for both holding businesses to account and the support and advice they provided.

RESOLVED that –

- (a) *the powers under the Food Hygiene Rating (Wales) Act 2013 together with any regulations made thereunder and any amendments or additions thereto and to exercise all other relevant powers, including powers of entry under such legislation be delegated to the Head of Planning and Public Protection, and*
- (b) *the Head of Planning and Public Protection also be given the authority to delegate these powers further to officers within the service with the relevant competencies, skills, qualification and authorisations.*

7 CONTROL OF HORSES (WALES) ACT 2014 - DELEGATED AUTHORITY

Councillor David Smith submitted the report recommending adoption of new legislation in the form of the Control of Horses (Wales) Act 2014 and the delegation

of additional powers to the Head of Planning and Public Protection. He explained that the Act provided local authorities with additional powers to address the issues of fly-grazing and the abandonment of horses.

RESOLVED that –

- (a) *the Control of Horses (Wales) Act 2014 be adopted by this Authority;*
- (b) *the powers under the Control of Horses (Wales) Act 2014 be delegated to the Head of Planning and Public Protection, and*
- (b) *that delegated authority be automatically delegated to the Head of Planning and Public Protection in respect of any subsequent Regulations made under the Act.*

8 MOBILE HOMES (WALES) ACT 2013 - DELEGATED AUTHORITY

Councillor David Smith submitted the report recommending adoption of new legislation in the form of the Mobile Homes (Wales) Act 2013 and the delegation of additional powers to the Head of Planning and Public Protection. He explained that the Act provided local authorities in Wales with powers to improve the regulation of the mobile homes industry so that conditions on mobile homes sites were improved and the rights of residents were better protected.

Councillor Hugh Irving reported upon problems experienced by mobile home residents in his ward and hoped that adoption of the new legislation would enable those issues to be addressed. The Public Protection Manager responded to questions and explained how the licensing process would be implemented and managed in order to ensure that standards were met.

RESOLVED that –

- (a) *the Mobile Homes (Wales) Act 2013 be adopted on behalf of the Council;*
- (b) *the powers under Mobile Homes (Wales) Act 2013 be delegated to the Head of Planning and Public Protection;*
- (c) *delegated authority be automatically delegated to the Head of Planning and Public Protection in respect of any subsequent Regulations made under the Act;*
- (d) *delegated authority to set fees and charges be provided to the Head of Planning and Public Protection, and*
- (e) *the Head of Planning and Public Protection be authorised to delegate the powers to other appropriately trained and competent Officers within the Council by providing them with relevant authorisations.*

At this juncture (11.30 a.m.) the meeting adjourned for a refreshment break.

9 2013/14 ANNUAL PERFORMANCE REVIEW

Councillor Barbara Smith presented the draft Annual Performance Review 2013/14 to Cabinet for consideration prior to submission to Council for approval.

The Council was required to publish an Annual Report of its performance by 31 October each year. The Annual Performance Review provided a retrospective evaluation of the Council's progress during 2013/14 and whether arrangements had been made to secure continuous improvement. Overall it was a positive report and reassuring to note the improvements made in particular areas.

The following matters were discussed –

- there were issues with extracting data from the Customer Relationship Management System (CRM) and indicators had been revised as a result – much work was ongoing on order to modernise and improve the process and a business case made for a new CRM system
- it was recognised that red indicators were not necessarily cause for concern and had to be considered in context, examples provided included the timeliness of core group meetings following child protection conferences and the number of working days/shifts lost to sickness absence – it was agreed that this context be provided in the outcome summary in future reports
- officers reported upon the process for setting indicators and thresholds taking into account national data and levels available and priorities for the Council
- it was not clear from the document that the arrows denoted an improving/declining trend and members agreed that this explanation be provided in future reporting to avoid confusion
- in terms of outcome 7 – students achieve their potential, Councillor Eryl Williams reported upon this year's result which showed a slight improvement for Denbighshire. He reminded members that Denbighshire had started from a good base and a strategy was in place to challenge and improve results for future years.

Cabinet also considered how the significant budget cuts facing the authority would impact on future performance and whether indicators should be revised as a result. The Chief Executive advised of the need to take conscious decisions about which areas the Council would accept a dip in performance but counselled against revising indicators downwards, adding that the Council should strive to retain its position as the best in Wales. He reported upon work to align the budget process with the performance management process in order to track the impact of those decisions. Once completed this work would be presented to members.

Councillor Barbara Smith advised that the Quarter 2 Performance Report would be produced in November and submitted to Cabinet for consideration.

RESOLVED that the draft 2013/14 Annual Performance Review be submitted to County Council for approval.

10 ANNUAL TREASURY MANAGEMENT REPORT 2013/14

Councillor Julian Thompson-Hill presented the report updating Cabinet on the performance of the treasury management function and demonstrating compliance with treasury limits and Prudential Indicators during 2013/14.

In summarising the report Councillor Thompson-Hill explained that it was a historic document and he highlighted the main points for members in terms of borrowing and investment activity during 2013/14 and also elaborated upon a number of key prudential indicators. The Head of Finance and Assets (HFA) highlighted the uncertainty in the financial sector and referred to the strategies used to manage those risks and the need to look at alternative investments in the future. In response to a question regarding debt refinancing the HFA explained that, since the introduction of large penalties by the government, it was no longer a viable option.

RESOLVED that the Annual Treasury Management Report for 2013/14 be noted.

11 FINANCE REPORT

Councillor Julian Thompson-Hill presented the report detailing the latest financial position and progress against the agreed budget strategy. He provided a summary of the Council's financial position as follows –

- a net overspend on the revenue budget of £114k was forecast for service and corporate budgets
- savings of £7.1m were agreed as part of the budget and at this stage were assumed as achieved
- highlighted other key variances from budgets or savings targets relating to individual service areas, and
- a general update on the Housing Revenue Account and Housing Capital Plan.

Cabinet was also asked to approve a Replacement Equipment Reserve for Leisure Services and the transfer of £30k to the Corner Service Reserve.

Councillor Hugh Irving highlighted that the reduction in parking income was predictable in view of the provision of free parking at Parc Prestatyn. He highlighted problems associated with irresponsible car parking which needed to be addressed. Councillor David Smith agreed there was room for improvement advising that traffic wardens would be deployed on irregular days with varying hours and he would keep the matter under close review. Councillor Eryl Williams felt a daily presence was required in towns and suggested a partnership approach with town councils to address the issue which would also provide an income. In terms of school balances Councillor Williams reminded members that the Council had no control over how that funding was spent. In response to a question from Councillor Bobby Feeley regarding the Intermediate Care Fund the Director of Social Services advised that confirmation was awaited on whether the grant would be extended.

RESOLVED that Cabinet –

- (a) note the budgets set for 2014/15 and progress against the agreed budget strategy;

- (b) *approve the creation of a Replacement Equipment Reserve for Leisure Services noting that allocations to the reserve would be subject to further Cabinet approval, and*
- (c) *approves the transfer of £30k to the Coroner Service Reserve which will help facilitate a budget reduction in future years.*

12 CABINET FORWARD WORK PROGRAMME

Councillor Hugh Evans presented the Cabinet Forward Work Programme for consideration and members noted a number of additional items for inclusion.

RESOLVED that *Cabinet's Forward Work Programme be noted.*

The meeting concluded at 12.30 p.m.

Report To: Cabinet

Date of Meeting: 28 October 2014

Lead Member / Officer: Councillor David Smith, Lead Member Public Realm

Report Author: Andy Clark, Works Unit Manager / Stuart Andrews, Acting Strategic Procurement Manager.

Title: Award decision for the Denbighshire Highways and Civil Engineering Contractor Framework Agreement (Works up to £125 k. per contract).

1. What is the report about?

This report details the procurement provision for highway and civil engineering works up to the value of £125 k. per contract. This will be a collaborative framework agreement led by Denbighshire County Council, and will include Flintshire County Council and Conwy County Borough Council.

2. What is the reason for making this report?

A decision is required to approve the use of the Denbighshire Highways and Civil Engineering Contractor Framework Agreement (Works up to £125 k. per contract). The agreement covers the procurement of contractors for highway and civil engineering works and has been developed by Denbighshire County Council officers on behalf of Flintshire County Council and Conwy County Borough Council. The framework is a 'call-off' contract, i.e. with more than one provider, which will provide comprehensive coverage for the majority of highway and civil engineering works required within this Authority and participating neighbouring Authorities.

3. What are the Recommendations?

That Members authorise officers of the Authority to use the recently developed Denbighshire Highways and Civil Engineering Contractor Framework Agreement (Works up to £125 k. per contract)

4. Report details.

4.1 Denbighshire Highways and Environmental Services have previously procured contractors for highway and civil engineering works using a Minor Works Contract which has now expired. Since this contract expired contractors have been procured on an ad hoc basis. In order to comply with the requirements of the Official Journal of the European Union (OJEU) Regulations and Contract Procedure Rules it will be necessary to enter into a new framework agreement for the procurement of highway and civil engineering works.

4.2 In view of the above circumstances, Denbighshire County Council's Highway Works Unit Manager and Strategic Procurement Manager decided to develop

the framework agreement to cater for the delivery of these works. The opportunity to participate in this new agreement was offered to, and accepted by, both Flintshire County Council and Conwy County Borough Council, subject to receipt of confidentiality and participation documents.

- 4.3 This project will save DCC officers considerable time in procuring contractors for highway and civil engineering works and ensure that value for money is maximised.
- 4.4 The process has now reached a satisfactory conclusion and officers are therefore seeking permission to use the new framework agreement. Financial Regulation CPR 7.3 states that: "The use of any Framework Agreement resulting from a joint procurement with other local authorities or public bodies shall be approved by the Chief Finance Officer (Strategic Procurement Officer) prior to placing an order under the Agreement". The list of successful contractors is included in Appendix 1 attached.

5. How does the decision contribute to the Corporate Priorities?

- 5.1 This agreement involves a collaborative partnership with neighbouring Authorities and will provide the scope for more cost effective procurement in order to achieve economies of scale and efficiency savings.

6. What will it cost and how will it affect other services?

- 6.1 Cost savings are difficult to predict but cost savings are anticipated as engineers using the framework will greatly reduce their time in obtaining approved contractors to carry out these types of work and they will also be able to assess projected costs for individual contracts more accurately.
- 6.2 The Framework is also available to other Departments such as schools, Property Services and Housing and Area Renewals to procure civil engineering works using approved contractors.

7. What are the main conclusions of the Equality impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

- 7.1 The adoption of the Framework agreement will have a neutral impact on protected characteristics.
- 7.2 The Equality Impact Assessment is attached to this report as appendix 2.

8. What consultations have been carried out with scrutiny and others?

- 8.1 The DCC Works Unit Manager and Strategic Procurement Manager consulted with their counterparts in both Flintshire County Council and Conwy County Borough Council.

- 8.2 The process was managed and led by the DCC Works Unit Manager and the Strategic Procurement Manager. This led to the establishment of a combined working group comprising of engineers and procurement officers to monitor and evaluate the progress of the agreement at every stage of the process thus ensuring the best possible outcome for all participating authorities. This group will continue to meet on a quarterly basis to monitor and evaluate the progress of the agreement.
- 8.3 Consultation took place with Business Wales to promote the Framework Opportunity to local contractors, which is in accordance with the Welsh Procurement Policy Statement.

9. Chief Finance Officer Statement

The proposal is in compliance with the Council's Contract Procedure Rules. The use of framework agreements has the potential to deliver procurement savings for the Authority whilst ensuring compliance with financial and OJEU regulations.

10. What risks are there and is there anything we can do to reduce them?

This framework agreement will mitigate the risk of future price increases whilst providing a comprehensive, standardised, procurement method for highway and civil engineering works.

11. Power to make the Decision

10.1 Section 111 of the Local Government Act 1972 and Clauses 7.3 and 25.4(c) of the Contract Procedure Rules.

Appendix 1

Denbighshire County Council. Highways and Environmental Services.

Denbighshire Highways and Civil Engineering Contractors Framework Agreement (Works up to £125 k. per contract).

SUCCESSFUL CONTRACTORS.

Contractor	Address of company
A .Parry Construction Co. Ltd.	Pleasant View, Bodfari, Denbigh, Denbighshire. LL16 4DY
Alun Griffiths (Contractors) Ltd.	Waterways, Merthyr road, Llanfoist, Abergavenny, Monmouthshire. NP7 9PE.
Dawnus Construction Holdings Ltd.	Unit 7, Dyffryn Court, Riverside Business Park, Swansea, SA7 0AP.
E. Jones and Son.	Bronallt, Clawddnewydd, Ruthin, Denbighshire. LL15 2NA.
G.H. James Cyf, Hogan Construction Ltd.	Utica Buildings, Trawsfynydd, Gwynedd, LL41 4DU. Drome Office, Gwalchmai, Holyhead, Anglesey. LL65 4RW.
Jones Bros, Ruthin (Civil Engineering) Co. Ltd.	Southern Region Office, Southern Office Suite 4, Dylan Thomas Centre, 1 Somerset Place, Swansea. SA1 1RR
K.M. Construction (NW) Ltd.	Lower Denbigh Road, St. Asaph, Denbighshire. LL17 0EL
Lawson Civil Engineering and Utilities Ltd.	Graig Farm Buildings, Graig Road, Denbigh, Denbighshire. LL16 5US.
G.H. Lewis and Sons Ltd.	Unit 1 Lon Parcwr Business Park, Ruthin, Denbighshire. LL15 1LY
M.W.T. Civil Engineering Ltd.	Oriel house, Tan-Y-Graig Road, Llysfaen, Colwyn Bay, Conwy. LL29 8UA
Peirianeg Sifil Gelli Civil Engineering Ltd.	Y Wern, Llanfrothen, Penrhyndeudraeth, Gwynedd, LI48 6LX

Denbighshire Highways and Civil
Engineering Contractor Framework
Agreement (Works up to £125 k. per
contract).
28 October 2014.

Equality Impact Assessment

Denbighshire Highways and Civil Engineering Contractor Framework Agreement (Works up to £125 k. per contract).

Contact: Andy Clark, Highways and Environmental Services.

Updated: 1/10/2014

1. What type of proposal / decision is being assessed?

A new procedure

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

A procedure to procure approved and assessed contractors for Highway and civil engineering works with a value of up to £125 k. per contract.
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3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes	Procurement is a a recognised specific duty in the Equality Act 2010 Wales (statutory) duties 2011. Equality is likely to be relevant to contracts for services delivered directly to the public. This proposal does not provide a direct service but does ensure the environment improvements are fully inclusive and usable by all members of the community regardless of their protected characteristics.
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4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

(Please refer to section 1 in the toolkit for guidance)

Since the introduction of the Equality Act in 2010, and the public sector equality duty in 2011, public bodies have been required to consider equality when procuring goods, works or services. Furthermore, in Wales there is a specific equality duty, requiring equality to be considered in relation to all relevant agreements. Authorities need to have due regard to the equality duty through all the stages of the procurement cycle in relation to protected characteristics, age, sex, disability, sexual orientation, marriage and civil partnership, race, gender reassignment, religion and faith and pregnancy and maternity (linked to maternity leave in the employment context). Religion and belief and sexual orientation.

Wales has a specific duty that 'when procuring works, goods or services from other organisations on the basis of a relevant agreement, a listed body in Wales must:

- have due regard to whether it would be appropriate for the award criteria for that contract to include considerations to help meet the general duty

- have due regard to whether it would be appropriate to stipulate conditions relating to the performance of the contract to help meet the three aims of the general duty.' The duty applies regardless of the value of the contract.

Embedding equality in procurement will enable us to:-

- Meet the needs of the whole community- using local intelligence to ensure that procurement meets the diverse needs of citizens and communities

Comply with legislation - decreasing the risk of complaints and legal challenges from individuals and groups

- Improve efficiency and effectiveness, manage and mitigate risk – and only entering into contracts with organisations that comply with equality legislation.

The EHRC Wales, 'Procurement: A guide for listed public authorities in Wales', defines procurement as 'the contractual process by which a public authority agrees for another to carry out works and/or to provide goods and/or services on its behalf'.

Assessing contractor technical capacity and ability

A pre-qualification questionnaire (PQQ) will be used to find out about a potential supplier's general track record on equality, both in terms of their technical competence and to assess their equality performance and their compliance with the Equality Act. PQQs also help to identify any grounds of exclusion as permitted by relevant procurement law

5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

(Please refer to section 1 in the toolkit for a description of the protected characteristics)

Neutral impact on protected characteristics. The awards and conditions

processes can be used to address any issues that may be identified after undertaking the PQQ process in relation to giving out contracts. The PQQ (Value Wales) is used to find out about a potential supplier's general track record on equality, both in terms of their technical competence and to assess their equality performance and their compliance with the Equality Act.

For more information and to access the Value Wales Community Benefits Guidance visit www.buy4wales.co.uk

Improved highways benefit everyone in particular older and disabled people who have identified environmental barriers as limiting their inclusion in their communities. This also supports the council equality objective in relation to improving environmental access and the council's aim of Getting Close to the community.

6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

As a public sector authority, we are required to meet the same Welsh Language Scheme legislation and Public Sector Equality Duty it is a mandatory requirement. We have Plans, objectives and actions in place in order to improve our services and employment opportunities for all including those with protected characteristics

7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.

No	<If yes, please provide detail>
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8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

No	No negative impacts on protected characteristics at this time but the policy will be monitored and reviewed. Within the Framework there are clauses to ensure successful contractors comply with Equality Legislation.
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Action(s)	Owner	By when?
Review the policy	Nathan Jones	30.10.2015
Monitor compliments and complaints from the public	Nathan Jones	31.01.2015
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>
<Unrestrict editing to insert additional rows>	<Enter Name>	<DD.MM.YY>

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	1.10.2014
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Name of Lead Officer for Equality Impact Assessment	Date
Andy Clark	10.10.2014

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

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Report To: Cabinet

Date of Meeting: 28th October 2014

Lead Member / Officer: Councillor Julian Thompson-Hill /Paul McGrady

Report Author: Richard Weigh, Chief Accountant

Title: Finance Report

1. What is the report about?

The report gives details of the council's revenue budget and savings as agreed for 2014/15. The report also provides a summary update of the Housing Revenue Account and Housing Capital Plan.

2. What is the reason for making this report?

The purpose of the report is to provide an update on the council's current financial position.

3. What are the Recommendations?

Members note the budgets set for 2014/15 and progress against the agreed budget strategy.

4. Report details

The report provides a summary of the council's revenue budget for 2014/15 detailed in (**Appendix 1**). The council's net revenue budget is £188m (£192m in 13/14). The position on service and corporate budgets is a forecast under spend of £9k. Further narrative is outlined below. Savings of £7.1m were agreed as part of the budget and are detailed as **Appendix 2**. At this stage, all service savings are either achieved or in progress. Modernisation savings of £191k have been processed with others in progress, such as the EDRMS project and savings from the closure of Ty Nant. To date, workforce efficiencies of £130k have been taken in respect of changes to car user allowances and mileage rates. In-year savings to date from the efficiency leave measure total £117k.

5. How does the decision contribute to the Corporate Priorities?

Effective management of the council's revenue and capital budgets and delivery of the agreed budget strategy underpins activity in all areas, including corporate priorities.

6. What will it cost and how will it affect other services?

Relevant service narrative is shown in the following paragraphs.

Communications, Marketing & Leisure - the current forecast is to break-even, although presently the membership numbers at the leisure sites are continuing to increase and if trend continues it is likely that the Department will show a cash under spend at the year end.

The North Wales Bowls Centre has successfully reopened in late September and it is assumed that any costs associated with operating the facility over the winter months will be offset by income generated from members, visitors and from food and beverage sales. The Foryd Harbour continues to develop and as previously agreed any funding shortfall will be met corporately in 14/15 (currently the requirement is forecast to be £47K).

Customer & Education Support – vacancy savings account for the small net projected under spend of £6k.

School Improvement & Inclusion – detailed work is ongoing to provide a robust estimate for Out of County and Recoupment. Detailed figures are awaited from a number of local authorities. However two new high cost residential placements (c£170k per annum) have been identified which is likely to result in this area not under spending this financial year as had previously been anticipated. As stated in previous reports these budgets remain volatile as they are based on pupil numbers and negotiations between authorities.

Business Improvement and Modernisation – The service is currently showing a project under spend of £50k relating to net vacancy savings pending service restructures. It is hoped the under spend will be able to be utilised in 2015/16 in order to further progress service change and IT investment. There is still an element of uncertainty around the timing of expenditure in the following areas:

- A number of service restructures are currently being progressed in order to achieve efficiencies as part of the 2015/16 budget proposals. Some of these initiatives may progress quicker than others and so produce further in-year savings in 2014/15.
- The IT strategy in particular involves a high level of investment but spend is dependent on the progress and timing of a number of projects. Any delays to projects may result in some slippage in expenditure into 2015/16.

Highways & Environment Services – As indicated in previous reports the service is facing a number of pressures and risks in 2014/15. It is currently projected that the service will overspend by £361k although the service will continue to identify management action to contain these pressures within the overall budget. The main areas of overspend are:

The over spend within the School Transport Service is now £221k and is based on the known September pupil numbers and transport needs. There is

a Task and Finish Group currently working towards identifying permanent solutions to this problem.

The reduction in income from parking that was seen during 2013/14 has continued through the summer along with a continued reduction in Penalty Charge Notice income. The service is currently concentrating on the following areas in order to try and mitigate the over spend, which is currently £243k:

- Better performance management of the enforcement staff to increase PCN income.
- Operational costs are currently being reviewed to try and further offset the effect of the reduction in income.
- Pricing tariffs for the car parks will be reviewed as part of the ongoing traffic and parking review that is being carried out as a result of the Economic Ambition Strategy.

There is also a concern around the design fees income that the Council attracts from North and Mid Wales Trunk Road Agency (NMWTRA). The number of jobs received from NMWTRA has decreased so far this year and if the trend continues, may result in an underachievement of income.

Adult & Business Services - the current forecast for 2014/15 is to break-even although indications show that there could be a non-recurring under spend of £145k due to staffing costs that would normally be charged to the revenue budget being allocated against the one-off Intermediate Care Fund grant for the year.

Children & Family Services – the current forecast is an under spend of £197k which is due to four of the agreed budget savings proposals for 2015/16 having already been fully implemented this year.

Cabinet agreed to set aside £250k of the 2013/14 service under spend into a capital reserve to fund the costs of adaptations to in-house foster carers' properties. The business case is currently being developed and will detail the full proposals of the intended scheme, together with the anticipated cost benefits.

Schools - at the end of September the projection for school balances is £2.784m, which is a reduction of £1.108m on the balances brought forward from 2013/14 (£3.892m). The non-delegated budget is currently projected to under spend by £40k.

Corporate budgets are forecast to be under spent by £170k as reported last month. It is assumed that any corporate under spends will contribute to the funding of the Corporate Plan. **Corporate Plan** cash reserves at the beginning of 2014/15 were £14.4m. Allowing for projected funding and expenditure during the year, the Corporate Plan balance at the end of the year is estimated to be £15.6m.

Housing Revenue Account (HRA). The latest revenue position assumes an increase in balances at year end of £82k compared to a budgeted increase of £163k. The revenue budget assumes £943k will be used to fund capital expenditure. The Housing Capital Plan forecast expenditure is £6.1m.

Treasury Management - At the end of September, the council's borrowing totalled £148.551m at an average rate of 5.45%. Investment balances were £40.35m at an average rate of 0.61%

Expenditure on the council's **Capital Plan** was £9.0m against a Plan of £36.9m at the end of September. The Capital Plan includes an estimated £14m expenditure on the Corporate Plan. A summary of the Plan is included as **Appendix 3** and an update on the major projects is included as **Appendix 4**.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?

A summary EqIA was submitted to Council to support the savings in this year's budget.

8. What consultations have been carried out with Scrutiny and others?

Prior to approval by County Council, the savings were agreed with Heads of Service and Lead Members, presented to member budget workshops and circulated to staff. The proposals to balance the budget were discussed in detail at member workshops and members were given the opportunity to raise issues prior to the final report going to Council. The Corporate Governance Committee was provided with regular updates as it has an oversight role in respect of the budget process.

9. Chief Finance Officer Statement

It is important that services continue to manage budgets prudently and that any in-year surpluses are considered in the context of the medium-term financial position, particularly given the scale of budget reductions required over the coming two or three years.

10. What risks are there and is there anything we can do to reduce them?

This is the most challenging financial period the council has faced and failure to deliver the agreed budget strategy will put further pressure on services in the current and future financial years. Effective budget monitoring and control will help ensure that the financial strategy is achieved.

11. Power to make the Decision

Local authorities are required under Section 151 of the Local Government Act 1972 to make arrangements for the proper administration of their financial affairs.

Appendix 1

DENBIGHSHIRE COUNTY COUNCIL REVENUE BUDGET MONITORING REPORT 2014/15

Sep-14	Net Budget	Budget 2014/15			Projected Outturn							Variance
	2013/14	Expenditure	Income	Net	Expenditure	Income	Net	Expenditure	Income	Net	Net	Previous Report
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
Communication, Marketing & Leisure	5,958	11,798	-6,130	5,668	11,929	-6,261	5,668	131	-131	0	0.00%	0
Customers & Education Support	2,004	2,958	-515	2,443	2,921	-484	2,437	-37	31	-6	-0.25%	-26
School Improvement & Inclusion	4,873	13,381	-8,841	4,540	13,273	-8,734	4,539	-108	107	-1	-0.02%	-1
Business Improvement & Modernisation	3,733	4,945	-1,228	3,717	5,198	-1,531	3,667	253	-303	-50	-1.35%	-1
Legal, HR & Democratic Services	2,445	3,490	-1,108	2,382	3,527	-1,145	2,382	37	-37	0	0.00%	0
Finance & Assets	6,733	13,839	-5,513	8,326	14,297	-5,971	8,326	458	-458	0	0.00%	0
Highways & Environmental Services	19,866	36,566	-17,777	18,789	36,142	-16,992	19,150	-424	785	361	1.92%	313
Planning & Public Protection	2,540	4,083	-1,718	2,365	4,341	-1,976	2,365	258	-258	0	0.00%	0
Adults & Business Services	33,505	45,159	-13,204	31,955	45,373	-13,418	31,955	214	-214	0	0.00%	-1
Housing & Community Development	1,879	3,132	-1,378	1,754	3,231	-1,427	1,804	99	-49	50	2.85%	0
Children's Services	8,779	10,717	-2,320	8,397	10,583	-2,379	8,204	-134	-59	-193	-2.30%	0
Total Services	92,315	150,068	-59,732	90,336	150,815	-60,318	90,497	747	-586	161	0.18%	284
Corporate	17,593	45,439	-28,995	16,444	45,269	-28,995	16,274	-170	0	-170	-1.03%	-170
Precepts & Levies	4,593	4,342	0	4,342	4,342	0	4,342	0	0	0	0.00%	0
Capital Financing	13,230	13,330	0	13,330	13,330	0	13,330	0	0	0	0.00%	0
Total Corporate	35,416	63,111	-28,995	34,116	62,941	-28,995	33,946	-170	0	-170	-0.50%	-170
Council Services & Corporate Budget	127,731	213,179	-88,727	124,452	213,756	-89,313	124,443	577	-586	-9	-0.01%	114
Schools & Non-delegated School Budgets	63,840	72,833	-9,102	63,731	73,763	-8,964	64,799	930	138	1,068	1.68%	859
Total Council Budget	191,571	286,012	-97,829	188,183	287,519	-98,277	189,242	1,507	-448	1,059	0.56%	973
Housing Revenue Account	-102	13,097	-13,260	-163	12,984	-13,066	-82	-113	194	81		80

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APPENDIX 2 SAVINGS AGREED 2014/15		Phase 1	Phase 2	Phase 3
Service Area	Description	£k	£k	£k
CORPORATE EFFICIENCIES				
Reduce Contingency for balances and impact of Recession	Phase out budget provision over 3 years	300		300
Pension Costs	Introduction of 50/50 Scheme			300
Workforce Efficiencies	Includes Removal of Essential Car User Allowance	363		
Modernising the Council	Agreed target per 2013/14 Budget only - further projects being developed and will be included within Service targets	300		
Removal of one-off funds	Social Care Additional Funds in 12/13		905	
Carbon Reduction Commitment	Dropping out of payment scheme		150	
Capital Financing Budget	Repayment of loans to generate ongoing revenue saving		250	
Single Status	Scheme now fully implemented, no additional budget needed		315	
Property Running Costs	Energy efficiency, NNDR reductions		120	
Insurance Premiums	Negotiated reductions in some premiums		20	
Inflation Budget	Balance of 2013/14 allocation		142	
LDP contribution	Reduce Corporate contribution to LDP from £25k p.a to £15k p.a		10	
		963	1,912	600
SERVICE EFFICIENCIES				
Communication, Marketing & Leisure				
Modernise Library Service Provision	Better use of space eg Gallery, Museum, TIC, location and suitability of some buildings etc	30		
Scala	Reduced Council subsidy	12		
Clwyd Leisure	Reduced Council subsidy	50		
ECTARC	Reduced Council subsidy	10	20	
Ruthin Craft Centre	Reduce Council's financial support	20		
Llangollen Pavilion	Reduce Council's financial support	25		
Youth Services	Reconfiguration of elements of the service		40	
		147	60	0
Highways & Environmental Services				
Renegotiate recycle and disposal contracts	Contracts currently being tendered - increased competition likely to drive down prices	27		
Environmental Services	Other Small savings	10		
WAG Waste Target Pressures	Increase in Landfill Tax, costs of collection etc	-50		
Reduced subsidy of School Meal Service	Increased take up of meals	50		
Management Restructure	Integration of Environment & Highways into one structure		400	
Emergency Planning	Savings arising from joint service with Flintshire		30	
Waste Management	Efficiencies from investment in transfer station and reduced contribution to Sustainable Waste Management Grant reserve		200	
Fleet Efficiencies	Reduction in vehicle numbers		80	
Building Cleaning	Renegotiation of Contracts		100	
		37	810	0
Planning and Public Protection				
Review Pest Control	Only carry out statutory part of function	20		
Review of Planning Policy Service	Reduce LDP contribution	10	10	
Review of CCTV service	Reduction of overtime costs and collaborative project	0	65	
Review of Management	Management Restructure	30		
		60	75	0
Adults & Business Services				
Cefndy Healthcare	Planned reduction in Council subsidy	31		
Impact of investment in reablement	Reduced need for care services as more people are able to live independently for longer	75		
Residential Care - Impact of Extra Care	Less people needing residential care due to preventative services and more independent living opportunities	150		
Reablement Intervention	Reduce need for care services through targeted intervention	13		
Telecare	Regional partnership will reduce running costs	10		
Systems Thinking and Vacancy Control	Process improvements to reduce admin and other costs	90		
Social Care Regional Board - Procurement Hub	Better commissioning of high cost placements	18		
Service Managers	Streamline Management structure		60	
Day & Work Opportunities	Modernise Day & Work Opportunities (Learning Disability)		50	
Mental Health Services	Reduce management commitment within service		46	
Welfare Rights Service	Channel Shift		50	
Community Development	Refocus service delivery		25	
Provider Service	Residential Homes			
Workforce Development	Regionalise Staff Development			
Older People Strategy	Relocate to Russell House			
Locality Teams	Remove 2 Team Manager Posts			
		387	231	0
School Improvement & Inclusion				
Special Education	Review of Recoupment and Out of County Placements		200	
Pupil Support	University related fees		8	
ABA	Specific budget no longer required		25	
Training	20% reduction in budget		6	
Outreach	Budget Re-alignment		5	
Music & Arts	Review of Service Provision		52	
		0	296	0

APPENDIX 2 SAVINGS AGREED 2014/15		Phase 1	Phase 2	Phase 3
Service Area	Description			
Customers & Education Support				
Supplies & Services	Targeted reduction in spend		30	
		0	30	0
Children's Services				
Budget used to fund external placements for looked after Children to reflect revised demand	Currently exceptionally high due to type of placements. These will change as certain individuals become adults	64		
West Rhyll Young Peoples Project	Reduce / remove grant funding	41		
Social Care Regional Board - Procurement Hub	Better commissioning of high cost placements	17		
Legislative changes	Cost implications of Southwark Judgement and other legislative changes			
Outcome Agreement	Funding no longer needed in CS		69	
Tir Na Nog	Reconfigure service provision		64	
Staffing Budgets	Adjust budgets to account for staff turnover		195	
		122	328	0
Housing & Community Development				
Various small savings				
Review of Economic & Business Development	Review of Management Structure	20	30	
Non HRA	Review of commissioning		10	
		20	40	0
Finance & Assets				
Property Services	Management Restructure and review of process / admin		100	
Finance	Includes not replacing vacant posts and reduction in hours		75	
Internal Audit	Not replacing vacant post and reduction in hours		25	
		0	200	0
HR				
Training	Re provision of service		10	
Occupational Health	Review of service		3	
Lead Business Partner	Efficiency saving		3	
Capital Financing	Investment repaid following 2010 Restructure		12	
		0	28	0
Legal & Democratic Services				
Registration of Electors	Capacity within the budget for canvassers fees		30	
Registrar	Improved efficiencies within the service		20	
Civics	Reduction in resource available for civic events		5	
Legal Library	Reduce expenditure on publications		8	
Administration	Review administration provision		20	
		0	83	0
Business Planning & Performance				
Improvement Team	Delete Vacant Manager Post		54	27
Partnership & Communities Team	Delete Performance Officer Post		45	
Programme Office	Reduce Core Funding		13	
Partnership & Communities Team	Restructure Phase 2 (net savings)			68
		0	112	95
Schools				
School Reorganisation	Non-pupil related elements of budget (Area 2)		150	
School Reorganisation	Saving related to Formula Review for Middle Schools		80	
Schools	Release of Non-delegated contingency fund		200	
School Reorganisation	Non-pupil related elements of budget (Area 1)		88	
		0	518	0
Total Service Savings		773	2,811	95
Total Council Savings		1,736	4,723	695
Total Savings Identified				7,154

General Capital Plan

Capital Expenditure

Total Estimated Payments - General
Total Estimated Payments - Corporate Plan
Contingency
Total

	2014/15	2015/16	2016/17	2017/18
	£000s	£000s	£000s	£000s
Total Estimated Payments - General	22,199	730	100	100
Total Estimated Payments - Corporate Plan	14,040	18,129	1,095	61
Contingency	755	1,000	1,000	1,000
Total	36,994	19,859	2,195	1,161

Capital Financing

- 1 External Funding
- 2 Receipts and Reserves
- 3 Prudential Borrowing
- 5 Unallocated Funding

Total Capital Financing

External Funding	20,603	13,961	4,908	4,605
Receipts and Reserves	6,528	5,901	792	61
Prudential Borrowing	9,863	3,844	100	100
Unallocated Funding	0	(3,847)	(3,605)	(3,605)
Total Capital Financing	36,994	19,859	2,195	1,161

Corporate Plan

Approved Capital Expenditure included in above plan

Cefndy Healthcare Investment
 Highways Maintenance and bridges
 Feasibility Study - New Ruthin School
 Rhyl High School
 Ysgol Bro Dyfrdwy - Dee Valley West Review
 Bodnant Community School
 Ysgol Glan Clwyd
 Faith Based Secondary

Estimated Capital Expenditure

Total Estimated Payments

	£000s	£000s	£000s	£000s
Cefndy Healthcare Investment	441			
Highways Maintenance and bridges	5,373			
Feasibility Study - New Ruthin School	60			
Rhyl High School	6,945	16,030	533	
Ysgol Bro Dyfrdwy - Dee Valley West Review	119	0		
Bodnant Community School	620	2,099	562	61
Ysgol Glan Clwyd	465			
Faith Based Secondary	17			
Estimated Capital Expenditure	51	16,731	29,345	21,668
Total Estimated Payments	14,091	34,860	30,440	21,729

Approved Capital Funding included in above plan

External Funding
 Receipts and Reserves
 Prudential Borrowing

Estimated Capital Funding

External Funding
 Receipts and Reserves
 Prudential Borrowing

Total Estimated Funding

External Funding	4,876	8,993	303	
Receipts and Reserves	3,791	5,646	792	61
Prudential Borrowing	5,373	3,490		
Estimated Capital Funding	51	10,808	16,203	8,234
Total Estimated Funding	14,091	34,860	30,440	21,729

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Appendix 4 - Major Capital Projects Update

Rhyl Harbour Development

Total Budget	£10.622m
Expenditure to date	£10.332m
Estimated remaining spend in 2014/15	£ 0.277m
Future Years estimated spend	£ 0.013m
Funding	WG £2.613m; WEFO £6.165m; Sustrans £0.700m; RWE £155k; WREN £69k and DCC £0.920m
Comments	<p>Programme</p> <p>The replacement barrier at the entrance to the harbour is due to be completed next month. The final inspection of the works undertaken will be carried out this month, before the defect period expires; any remaining defects will be programmed for completion.</p> <p>The quotations for the WREN works to the boardwalks have now been received and will be sent to WREN for approval. At this point WREN will issue a contract and the works will commence. The proposed works have slipped and are now likely to commence in January 2015 and will be complete before the Easter holiday season.</p> <p>The project is being audited by the European Funds Audit Team (EFAT).</p>
Forecast In Year Expenditure 14/15	£0.428m

Rhyl Going Forward

Total Budget	£14.319m
Expenditure to date	£11.826m
Estimated remaining spend in 14/15	£ 2.493m
Future Years estimated spend	£ Nil
Funding	WG £14.319m
Comments	<p>Former Honey Club Site</p> <p>This project is no longer under the direct control of the Council, but officers continue to monitor progress to ensure compliance with the Development Agreement.</p> <p>The tenants of the development are confirmed as Premier Inn, operating a 70 bed hotel with Brewers Fayre at ground floor. There will also be a small retail outlet. Planning approval was granted on 10th September 2014.</p> <p>Leasing arrangements for the rear car park are also progressing in order for the improvements to the car park and the construction programme to dovetail.</p>

	<p>West Rhyl Housing Improvement Project</p> <p>Delivery confidence is maintained despite some very challenging timescales to achieve.</p> <p>Clwyd Alyn Housing Association has submitted a planning application to demolish 10-24 Abbey Street and 3-29 Gronant Street. The proposal for this area will be the construction of new, appropriately sized energy efficient housing which will be sold on a Part Rent/Part Buy basis. Proposals include for properties to have rear gardens and off road parking.</p> <p>North Wales Housing Association has submitted a planning application for the demolition and re-development of 13-33 Abbey Street. The proposals are to build family housing for rent at affordable prices.</p> <p>Welsh Government has reported a good level of interest in the vacant development plot on West Parade and North of John Street/Aquarium Street.</p> <p>Neighbourhood Management of the development area continues to be monitored.</p> <p>Green Space development is in progress with some unforeseen issues presented in terms of below ground services. These issues are being managed within the budget and programme. A good partnership between relevant Council sections and the contractor have been developed.</p>
Forecast In Year Expenditure 14/15	£3.305m

North Denbighshire Welsh Medium Provision

Total Budget	£4.876m
Expenditure to date	£4.452m
Estimated remaining spend in 14/15	£0.339m
Future Years estimated spend	£0.085m
Funding	WG £3.061m, DCC £1.800m, Other Contributions £0.015m
Comments	<p>The Welsh Government has provided funding as part of the transitional 21st Century Schools Programme. This approval will allow for improvement works to be undertaken at three Welsh Medium schools. Work at Ysgol Dewi Sant has been completed.</p> <p>Ysgol y Lllys, Prestatyn This project will deliver an extended, remodelled and refurbished school for 420 pupils.</p>

	<p>The final completion and handover date for the works was achieved on 2nd September 2014. The new nine classroom extension has now been in use since the start of the new academic year. Works to remodel and refurbish areas of the first and second floor were also completed and handed over.</p> <p>The existing school has also been fully re-roofed over the summer. External landscaping is now largely completed as is work to create a new drop off zone to relieve pressure on Princes Avenue. The drop off zone is being well used and has been well received.</p> <p>There remains some final landscaping, tree planting and minor works to complete including some areas of fencing and additional soft play – these are all currently being delivered in coordination with the school and should be completed by the end of October half term.</p> <p>Overall the project remains on target to deliver within budget.</p> <p>Ysgol Twm o’r Nant, Denbigh This project has delivered an additional school hall, classrooms and administration area. The project has enabled the removal of mobile classrooms on the site. Handover was completed at the end of August 2014.</p> <p>The final claim has been submitted by the contractor and this is currently being reviewed.</p> <p>Handover will be completed by the end of August 2014.</p>
Forecast In Year Expenditure 14/15	£1.844m

Rhyl New School

Total Budget	£24.586m
Expenditure to date	£1.301m
Estimated remaining spend in 14/15	£6.723m
Future Years estimated spend	£16.562m
Funding	DCC £12.293m; WG £12.293m
Comments	<p>The project will provide a new school building for Rhyl High School to serve up to 1200 pupils in mainstream education whilst also housing approximately 45 pupils from Ysgol Tir Morfa, the community special school in Rhyl.</p> <p>The contract with the Welsh Government has been signed. The contractors’ proposal has been fully assessed and a letter of intent issued to the contractor</p>

	<p>in respect of the construction of the new school.</p> <p>Works to establish the construction site are well underway, and the project works commenced on 13th October 2014.</p> <p>The new school is programmed to complete in February/March 2016, at which point the pupils will transfer to the new school, and the existing school buildings will be demolished and the grounds reinstated to school playing fields.</p> <p>The anticipated completion of the project is August 2016.</p> <p>There is ongoing consultation with key stakeholders.</p>
Forecast In Year Expenditure 14/15	£6.945m

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
25 November	1	Tenancy Terms and Conditions and Service Charges	To consider updated tenancy terms and conditions and charges for additional landlord services	Tbc	Cllr Hugh Irving / Stephen Collins
	2	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	3	Denbighshire Supporting People Local Commissioning Plan 2015 - 18	To approve the Plan for submission to the North Wales Regional Collaborative Committee and the Welsh Government	Yes	Cllr Bobby Feeley / Sophie Haworth-Booth
	4	Budget Recommendations	To consider the budget recommendations	Tbc	Cllr Julian Thompson-Hill / Paul Mcgrady
	5	Review of Town and Area Plans	To consider the review findings	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	6	6-8 Nant Hall Road and WC Block, Ty Nant, The Former Library and the Central Car Park, Nant Hall Road, Prestatyn	To consider declaring buildings and land surplus to requirements	Yes	Cllr Julian Thompson-Hill / David Mathews
	7	Bareland at Pentre Lane, Rhuddlan	To consider declaring land surplus to requirements with	Yes	Cllr Julian Thompson-Hill / David Mathews

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			a view to disposing on the open market		
	8	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
16 December	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Modernising Education Report	tbc	tbc	Cllr Eryl Williams / Jackie Walley
	3	Performance Report on the Corporate Plan – Quarter 2, 2014/15	To consider performance against the corporate plan for quarter 2	Tbc	Cllr Barbara Smith / Alan Smith
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
13 January	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
17 February	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Affordable Housing Task and Finish Group	To consider the findings of the Affordable Housing Task and Finish Group	Tbc	Cllr David Smith / Graham Boase
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
24 March	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
28 April	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
26 May	1	Finance Report	To update Cabinet on the	Tbc	Councillor Julian

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			current financial position of the Council		Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>November</i>	11 November	<i>December</i>	2 December	<i>January</i>	29 December

Updated 14/10/14 - KEJ

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